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22 July 1956

MEMORANDUM

TO : Deputy Director/Support  
FROM : [REDACTED], Management Staff  
SUBJECT : Evacuation of Indispensable Records to Relocation Site.  
REFERENCE: [REDACTED]

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1. In order to carry out requested exercise, it will be necessary to:

- a. Contact each control officer who acts as liaison with Custodian of Vital Materials Repository.
- b. Request control officer to provide list of materials which are indispensable.
- c. Based on that list the volume of such material can be determined.
- d. Based on the number of personnel now at relocation site, it can be determined if that volume of material could be carried to a new relocation center.
- e. If there are not a sufficient number of people to carry that volume, the control officer would be required to further reappraise and reduce the volume to portable size.

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[REDACTED]